



SASKATCHEWAN
SCIENCE CENTRE

Real science. Real fun!



IMAX Operations Manager

Full-Time: Out Of Scope

We are on the lookout for a dynamic individual with a love for movies that matches the size of our giant screen. If you're not just a spectator but a creator, problem solver, and hands-on enthusiast, you're the one we want.

You are a creative professional and are passionate about movies. You understand aspect ratios and know the difference between scope and IMAX 1.42 (and can identify the typo in this sentence). Your attention to detail is second only to your love of Christopher Nolan movies, and you have a favorite giant screen documentary (or three).

In addition, you like to make movies yourself! Maybe you're an aspiring feature-film maker, or you are a YouTube or TikTok superstar. You're comfortable behind a camera and in the editing suite.

Friends and gadgets alike bow to your technical prowess. You're the go-to person for solving computer and phone mysteries. Turning a wrench or wielding a screwdriver is second nature, and you live by the mantra "left-loosey, righty-tighty." You are capable of lifting up to 50lbs and aren't afraid to climb a ladder.

Working with us means you're not just part of a team; you're part of an epic cinematic journey. The biggest movie fans deserve to work with the biggest screens, and that's exactly what you'll be doing.

If you're ready to marry your love for movies with your technical prowess and hands-on skills, dive into the details below and embark on this cinematic adventure with us.

Lights, camera, action!

Position Summary

Reporting to the Chief Operating Officer and Director of Visitor Experience, the IMAX Operations Manager is responsible for ensuring that guests have a flawless *IMAX Experience* at the Saskatchewan Science Centre.

The successful candidate will be versed in the creation of high-quality video content, including the capture, editing, and production of video. They will be able to judge, with a skilled eye and ear, the picture and sound quality in the Kramer IMAX Theatre and troubleshoot and correct any issues.

They will work closely with the Chief Operating Officer to uphold IMAX quality standards of movie presentation and ensure that our visitors have an exceptional first impression of the theatre.

They will also work closely with the Director of Visitor Experience to maintain tight control over inventory levels for our concessions and food services operations and help ensure financial accuracy for daily operations. They will exemplify the highest standards of customer service across the Saskatchewan Science Centre and support other members of the Science Centre Team.

Duties & Responsibilities

- Ensure proper operation of the IMAX laser projectors in the Kramer IMAX theatre, including:
 - Daily startup and calibrations
 - Managing movie schedules and content
 - Creating the IMAX preshow and other on-screen video components
 - Managing content on the server
 - Ongoing maintenance & service requirements
- The creation of video content for Science Centre purposes such as marketing, fundraising, and community engagement.
- Managing and tracking concession inventory and placing orders to ensure adequate stock at all times.
- The care, maintenance, and inventory of 3D glasses
- Working with partners, ensure the IMAX booth and projection equipment is well-maintained and serviced on a regular basis. At times, this may mean nothing more than dialing a help-desk, and at other times it may mean climbing behind our giant screen to identify and solve a rattle.
- Helping Visitor Services during busy times to ensure the best visitor experience possible.
- Daily Safe Counts and general Visitor Services support
- Other duties as required to ensure the smooth operation of the Kramer IMAX theatre and the Saskatchewan Science Centre.

Requirements

- The successful candidate should be well-versed in the Adobe Creative Cloud suite of products, including Premiere Pro and After Effects, or have experience in other video editing suites.
- A proven track record of successful leadership, with hands-on experience in guiding and supervising teams or holding leadership positions.
- This position is full-time Wednesday through Sunday. Most shifts will be during the day, but some flexibility and adaptability will be required.
- The successful candidate will demonstrate excellent customer service skills and be able to work well with a team of customer service professionals, following our ***S.C.I.E.N.C.E. Principles*** and ensuring that our ***Atoms of Success*** are met.
- The successful candidate will also have familiarity with other Audio/Visual items and be able to provide technical support to other Science Centre staff as needed.

This is a Full-Time out-of-scope position.

This position is a key part of our Management Team and Visitor Services Team and has a workweek of Wednesday through Sunday, 37.5 hours per week. Most shifts will be during the day, but some flexibility and adaptability will be required.

To apply, please send your resume and cover letter to:

Ryan Holota

Chief Operating Officer

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